



## Tom Baines Parent School Council **AGENDA**

**Time:** Monday, September 15, 2025, at 7:00 pm

**Location:** School Learning Commons

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1. Call to Order
2. Review and approve the meeting minutes from May 26, 2025
3. Approval of Agenda and New Business
4. School Reports:
  - Administration Update: Derek Siakaluk / Chelsea O'Leary
  - Teacher Update
5. Overview of Open Position
  - **Chair**
    - Leads council meetings, sets agendas, and acts as the main representative of the council.
  - **Vice Chair**
    - Assists the Chair and steps in when the Chair is unavailable.
  - **Secretary**
    - Records meeting minutes, manages council correspondence, and maintains records.
  - **Treasurer**
    - Manages council finances, prepares and presents financial reports, oversees budgeting, and presents the audited financials for approval.
  - **Special Event Coordinator**
    - Organizes key events such as Grade 9 Farewell, teacher appreciation, and other school activities.
  - **Key Communicator**
    - Attend broader school community meetings and updates to the school council
  - **Casino Coordinator**
    - Manages casino fundraising events and ensures compliance with regulations.
  - **Other roles** (if applicable)
6. Nominations for Council Positions and Candidate Speeches (Optional)
7. Voting and Confirmation of New Council Members

8. New Business and Open Discussion

9. Adjournment



## Friends of Tom Baines School Society **AGENDA**

**Time:** Monday, September 15, 2025 at 7:00 pm

**Location:** School Learning Commons

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1. Call to Order
2. Review and approve the meeting minutes from May 26, 2025
3. Approval of Agenda and New Business to add
4. Overview of Open Position
  - Chair
  - Vice Chair
  - Treasurer
  - Casino Coordinator
5. Nominations for Council Positions and Candidate Speeches (Optional)
6. Voting and Confirmation of New Council Members
7. New Business - Upcoming Casino Fundraising Activities
  - Calling for volunteers to support the upcoming fundraising activities.
8. Adjournment