



Tom Baines Parent School Council

AGENDA

Time: Monday November 24, 2025, at 7:00pm

Location: Tom Baines Learning Commons

Attendance

In Person: Christa G., Clara T., Jane Y., Jensen A., Karen L., Lindsay K., Margo W., Peggy K., and Scott L.

1. Meeting Called to Order

The meeting was called to order at 7:01 pm.

2. Review and Approval of Minutes from September 15, 2025

Call for amendments: none.

Motion by Margo.

Seconded by Peggy.

Approved, none opposed.

3. Approval of Agenda and New Business

Call for amendments: none.

Motion by Margo.

Seconded by Krista C.

Approved, none opposed.

4. School Reports

Administration Update

- The recent strike has ended, and appreciation was expressed for community support. Staff and students are returning to routine and focusing on relationship-building and key learning outcomes.
- CBE did not change the school schedule; possible PD day adjustments may come, but none have been confirmed. A total of 16 instructional days were lost, and no further strike action is anticipated.

- The focus continues to be on classroom complexity data such as suspensions, IPPs, and related tracking.
- RAM funding was received for 803 students as of the September 30, 2025 cutoff. Seven additional students have joined since then, but no extra funding is provided.
- The budget and School Development Plan will be reviewed at the February or March council meeting. This is the second year of the current plan cycle, and more information is available on the school website.
- School fees have been updated and are now available online.
- Parent Council received a \$500 grant from the Alberta Government, which cannot be used for food or staffing. Ideas for use are welcome.
- Student Council expressed thanks for the Jacket Racket support.
- The Remembrance Day Poppy Fund collection exceeded last year's amount.
- Parent-Teacher conference bookings are now functioning after an initial glitch.
- Book Fair sales on the first day were approximately \$650; if total sales exceed \$6,000, the school will receive 50%.
- Family Craft Night will take place on December 11, and updates about the January Band Concert will be provided soon.

Teacher Update

- Fall sports season started quickly with our cross-country and soccer teams getting underway right away. The **cross-country team** included students from grades 6 to 9, with races held at three different venues. Students showed great improvement throughout the season, demonstrated strong Boia pride, and achieved solid results.
- Our boys' and girls' **soccer teams** completed four games before the season concluded. The girls' team finished near the top of the standings with three wins and one loss. The boys' team finished in the middle of the standings with one win, one tie, and two losses. Both teams displayed excellent camaraderie throughout their seasons.
- **Basketball** also started strong. The senior teams began their regular season and attended the Churchill Feeder Tournament before the strike. After returning from labour action, all four teams were able to play four additional exhibition games, which wrap up this week. All teams learned a great deal and showed meaningful growth.
- **Volleyball** will begin in the new year, followed by **badminton** and **track and field** in the spring. A track meet is planned, weather permitting, and there was discussion about adding banners and tents to support school representation at events. Plans are also underway to update gym equipment, banners, and tents, with departments preparing budgets and proposals.
- An update was shared regarding the **Human Sexuality curriculum**: schools will now require **parent opt-in** rather than the previous opt-out model.

5. Parent Council Updates

Special Events

- The casino fundraiser was successful and considered one of the easiest volunteer roles. Margo says last year it would have been over \$2000 per volunteer. The next casino will take place in Spring 2027, with an expected deposit of about \$70,000 in February.

Key Communicator

- No updates.

6. Budget Planning

Department Funding Requests

- Departments are encouraged to submit both a current-year wish list and a second-year wish list.
- The outdoor fields, particularly the upper field with soccer goalposts, are in poor condition and require repairs due to safety concerns. The fields are owned by CBE, and funding is limited.

Submission of Applications

- Peggy will follow up.

Fundraising Strategies and Purpose

- A check-writing campaign is being considered to support gym equipment, banners, and other school needs.
- Specific projects will be promoted so parents can choose where to contribute.
- The school's PayPal account, which works with JotForm and Apple Pay, may be used.
- QR codes and posters will be available at the Christmas Craft Night.
- Additional social media promotion is recommended.

7. New Business and Open Discussion

- None.

8. Adjournment

- The meeting was adjourned at 7:50 pm by Clara.

Next Meeting Dates: January 26, February 23, March 16, April 20, May 25



Tom Baines Parent School Council

AGENDA

Time: Monday November 24, 2025, at 7:00pm

Location: Tom Baines Learning Commons

Attendance

In Person: Christa G., Clara T., Jane Y., Jensen A., Karen L., Lindsay K., Margo W., Peggy K., and Scott L.

1. Meeting Called to Order

The meeting was called to order at 7:50 pm.

2. Review and Approval of Minutes from September 15, 2025

Call for amendments: none.

Motion to approve: Margo

Seconded by: Karen

Approved, none opposed.

3. Approval of Agenda and Addition of New Business

Call for amendments: none.

Motion to approve: Margo

Seconded by: Karen

Approved, none opposed.

4. Update on Casino

(Information shared verbally; no motions recorded.)

5. Financial Review

Authorize Expenditures

- Peggy will verify the 2025–2026 Master Working Copy document.

Adjustment to the current-year proposed casino spending by combining administration and bank fees into one line:

Motion to approve: Krista

Seconded by: Karen

Approved, none opposed.

Fine Arts (Musical Fundraising 2020) allocation to be removed and reallocated:

Motion to approve: Clara

Seconded by: Karen

Approved, none opposed.

Band Program: \$800 approved for Grade 9 Band (Mr. Lewis).

Staff Appreciation: \$2,500 approved for staff appreciation spending for the 2025–2026 school year (approx. Christmas \$200, Easter \$200, Year-End \$1,000 plus contingency):

Motion to approve: Clara

Seconded by: Karen

Approved, none opposed.

Parent Workshop: \$2,500 budget paused for 2025–2026.

Misc. Special Project: \$500 cancelled for 2025–2026.

Administration Fees and Bank Fees combined total of \$350:

Motion to approve: Krista

Seconded by: Clara

Approved, none opposed.

Note: Casino funds cannot be used to purchase consumables. The \$500 annual government credit card may be used for consumables.

Learning Commons collection update (Casino funds):

Approval to spend \$3,000 on books.

Motion to approve: Margo

Seconded by: Clara

Approved, none opposed.

Astrodome (Grades 6 and 9 Space Science units) for April 2026 (Casino funds):

Motion to approve: Karen

Seconded by: Krista

Approved, none opposed.

Together We Thrive — School Bench Initiative (approx. 17 benches, Operations funds):

Motion to approve: Clara

Seconded by: Christa

Approved, none opposed.

Public Art Program — City of Calgary speakers (Operations).

Indigenizing the school space (upstairs in the Student Center, Operations funds):

Motion to approve: Clara

Seconded by: Christa

Approved, none opposed.

\$500 Government Credit Card: To be used for supplies.

Financial Position Update

- (Information provided by Peggy.)
- Approved, none opposed.

Treasurer Reports

Casino Account

Balance as of November 24, 2025: **\$18,137.89**

- Five cheques issued: one for insurance (cleared) and four for casino advisors. The four advisor cheque amounts have already been reimbursed by AGLC.
- Awaiting invoices for Astrodome rental, art easels, EAL learner subscriptions, and atlases—previously approved but not yet invoiced.
- Motion to approve admin fees of \$100 for postage for CRA financial reporting and Alberta Society filing.
- Unallocated funds remaining: **\$9,667.71**

See Appendix A: Casino Account Summary.

Operations Account

Balance as of November 24, 2025: **\$18,668.73**

- Two deposits received from Benevity: \$334.41 and \$2,084.64.
- Two cheques issued: \$281.00 and \$82.90 for staff appreciation refreshments (both cleared).
- Unallocated funds remaining: **\$18,532.63**

See Appendix B: Operations Account Summary.

See Appendix C: Requests for Funding (For Review).

6. New Business and Open Discussion

- None.

7. Adjournment

- The meeting was adjourned at 8:37 pm.

Next Meeting Dates: January 26, February 23, March 16, April 20, May 25

Appendix A:

Opening Balance (Aug 1, 2025)			\$ 19,298.89					
<i>Add Deposits</i>			\$ 3,037.45					
<i>Less Year to Date Withdrawals</i>			\$ (1,847.50)					
<i>Less Accounts Payable</i>			\$ (2,350.95)					
Account Position			\$ 18,137.89					
<i>Less Approved Budgetted Spend</i>			\$ 8,256.18					
Remaining Unallocated Funds			\$ 9,881.71					

CURRENT YEAR PROPOSED CASINO SPENDING					
<u>ITEM</u>	<u>Approved BUDGET (2025-2026)</u>	<u>Proposed BUDGET (2025-2026)</u>	<u>ACTUAL SPEND YTD</u>	<u>REMAINING</u>	<u>Notes</u>
Science Astrodome Rental	\$ 2,826.18		\$ -	\$ 2,826.18	Budget approved at Jan 20, 2025 Meeting; Invoiced on Nov 26, 2025
Art Easels	\$ 360.00		\$ -	\$ 360.00	Budget approved at Jan 20, 2025 Meeting; Nov 2025 - Not yet invoiced

EAL Learners Subcriptions	\$ 2,245.00		\$ -	\$ 2,245.00	Budget approved at April 28, 2025 meeting; Nov 2025 - Not yet invoiced	
Atlas's for Hummanities Department	\$ 2,700.00		\$ -	\$ 2,700.00	Budget approved at April 28, 2025 meeting; Nov 2025 - Not yet invoiced	
Society Insurance	\$ 1,161.00	\$ 1,161.00	\$ 1,161.00	\$ -	Budget Approved Sept 15, 2025	
Admin/Bank Fees	\$ 125.00		\$ -	\$ 125.00	Postage for CRA financial report and Alberta Society filing	
	\$ 9,417.18	\$ 1,161.00	\$ 1,161.00	\$ 8,256.18		

Appendix B:

Opening Balance (August 1, 2025)	\$ 16,613.58				
<i>Add Year to Date Deposits</i>	\$ 3,105.55				
<i>Less Year to Date Withdrawals</i>	\$ (363.90)				
<i>Less Accounts Payable</i>	\$ -				
Current Account Position	\$ 19,355.23				
<i>Less Approved Budgetted Spend</i>	\$ (3,286.10)				
Remaining Unallocated Funds	\$ 16,069.13				
CURRENT YEAR APPROVED OPERATIONAL BUDGET SPENDING					
<u>ITEM</u>	<u>Approved Budget (2025- 2026)</u>	<u>Proposed budget (2025-2026)</u>	<u>ACTUAL SPEND YTD</u>	<u>REMAINING</u>	<u>NOTES</u>

Fine Arts (from Musical Fundraising 2020)	\$ -	\$ -	\$ -	\$ -	Carry-over from COVID \$3860.81 Approved Oct 17, 2022; 742.74 spend last year; \$3117.87 remains and must be spent prior to July 31, 2025; Nov 2025 - Still not spent, do we wanna remove this? Nov 24, 2025 - All in favour to remove
Band program	\$ 800.00	\$ 800.00		\$ 800.00	Donation of \$1280 from parent and request \$800 to be allocated for band program; 11/24/25: Request approved.
Staff Appreciation	\$ 2,500.00	\$ 2,500.00	\$ 363.90	\$ 2,136.10	Budget approved at Sept 15, 2025 Meeting; Nov 2025 - approved budget in 2024 was 2700 (do we want to keep that the same for 2025?; 11/24/25 - \$2500 was approved for 2025
Parent Workshop		\$ 2,500.00	\$ -	\$ -	Do we want to keep this going, if so, who is leading this project?; 11/24/25 - To pause; if there's future needs, new request will need be submitted.
Misc - Special Project		\$ 500.00	\$ -	\$ -	Nov 2025 - Reserved for Emergency project funding; 11/24/25 - To cancel
Admin Fees	\$ 300.00	\$ 300.00	\$ -	\$ 300.00	Nov 2025 - donation platform admin fees (paypal, benevity, etc)
Bank Fees	\$ 50.00	\$ 50.00	\$ -	\$ 50.00	Budget approved at Oct 21, 2024 Meeting; Nov 2025 - To approve budget in meeting; 11/24/25 - Approved - all in favour
	\$ 3,650.00	\$ 6,650.00	\$ 363.90	\$ 3,286.10	

Appendix C:

FOR REVIEW - REQUESTS FOR FUNDING						
Item	Dept	Amount	Details	Funding Needed by	Notes	Budget Account
Updating the L.C. Collection	Library	\$3,000	Request to update and diversify the collection (on an annual basis if possible). The collection always needs constant updating.	10/1/2025	11/24/25: Another \$1000 will need be submitted through another request	Casino
Astrodome/Kaitlin Friesen	Science	\$2,800	Request to purchase the Astrodome to provide a learning experience that supports the grade 6 and grade 9 Space units in Science. The dome is set up in the LC and each class goes in to view two dome presentations.	4/22/2026		Casino
Together We Thrive - School Bench Initiative	Art	\$2,500	Request for funding to purchase the benches, and to purchase furniture grade paint and sealer to make them durable. (Re: Ms. Morhart's grade 9 Art, and Ms. Dey's grade 9 Leadership classes, are collaborating on a school wellness initiative tied to our SDP - Derek has given us permission to purchase 17 benches that will be placed in all four pods in the school. We will be bringing in speakers from the city of Calgary's public art program to speak to students about creating and displaying public art, before tasking students with designing and painting imagery on the benches that emphasizes and promotes the themes of wellbeing and belonging.)	9/30/2025		Operations

Indigenizing a space in front of guidance for students in order to make everyone feel welcome, valued and able to find a quiet welcoming student centred space in the building. This will also be the space that Commun-I-Tea will meet.	Art/School	\$2,000	A student created canvas painting of a medicine wheel, chairs, tables, etc, art, rug, paint for canvas, paint brushes, the canvas any other painting needs	11/24/25: Lack of funding; to leverage the \$500 visa card to acquire art supplies	Operations
		\$500	Art supplies for supporting the above request.		1/5/2026