



# Tom Baines Parent School Council

## SCHOOL COUNCIL MEETING

### MINUTES

**Time:** Monday February 23, 2026, at 7:00pm

**Location:** Tom Baines Learning Commons

---

#### Attendance

In Person: Christa G., Clara T., Jane Y., Jennifer C., Lindsay K., Margo W., Peggy K., and Scott L.

#### 1. Call to Order

The meeting was called to order at 7:07pm

#### 2. Review and approve the meeting minutes from January 26, 2026

Call for amendments: - none

Motion by Jennifer.

Seconded by Margo.

Approved, none opposed.

#### 3. Approval of Agenda and New Business

Call for amendments: - none

Motion by Jennifer.

Seconded by Margo.

Approved, none opposed.

#### 4. School Reports

##### a. Administration Update

- We would like to welcome our new Acting Principal, Dr. Duncan White.
- The Alberta Insite Survey focused on class size and complexity, as well as additional funding allocation within CBE schools. Tom Baines has not been identified as a school requiring additional funding at this time.
- Many exciting activities are underway, including Senior Home visits, the Hitmen Be Brave game, the upcoming Outdoor Education ski trip, and rehearsals for *The Wizard of Oz*. A construction teacher is also working with students on Indigenous carving.
- Additional upcoming events include a math contest, volleyball playoffs, and report cards going live on February 24.
- The yearbook submission deadline is February 27, 2026.
- Students will also be participating in the CBE Student Survey and the Alberta Education and Childcare Assurance Survey.

#### **b. Athletic Update**

- Volleyball season is wrapping up, with teams playing their final regular-season games over the next two weeks before playoffs begin in early March.
- All of our teams competed in the HD Cartwright Tournament a few weeks ago and earned third place. Last week, our junior boys returned to the same tournament and were victorious, demonstrating strong teamwork and excellent play as they head toward the end of their season.
- Best of luck to all of our teams — Go Boas Go!
- Badminton season will begin in late March, followed by Track and Field in May.

#### **c. Teacher Update**

Ms. Sandra Scott (Grade 8/9 Humanities):

- The Grade 6 classes are piloting the new Social Studies curriculum. There will be no Social Studies PAT for Grade 6 this year.
  - **Grade 6:** Working with guest poetry speaker Miranda Krogstad.
  - **Grade 7:** Studying Foundations of Canada.
  - **Grade 8:** Exploring Poetry and Narrative Writing, including the Renaissance and Aztec civilizations.
  - **Grade 9:** Working on a Philanthropy Initiative project supporting a Calgary charity. In Humanities, students are studying *Lord of the Flies*, as well as Social Studies topics including immigration and economics.

### **5. Parent Council Updates:**

- a. Special Events
  - Bookfair May 11-15<sup>th</sup> (Sign up in April for student volunteers, and a google form will be ready shortly)
- b. Key Communicator
  - None

### **6. Update on Casino**

#### **7. Budget Planning**

##### a. Department Funding Requests

Each department is asked to provide a detailed breakdown for all funding requests. Parent Council is also requesting additional administrative support to help identify priorities and clarify where funding is most urgently needed. Peggy has prepared a table to capture and organize this information.

Current Requests:

- Math Contest (April 3) – \$660

- Pascal Contest (Grade 9)
  - Gauss Contest (Grades 7 & 8)
  - To be funded from the Operational Account.
- Drama Production (March 16) – \$5,000
- MacBook Replacement – \$15,000
  - Approximately 10 MacBooks.
  - The school lost 29 of 30 computers due to a circuit incident that caused hardware damage. Insurance coverage is currently being explored.
  - Proposed funding from the Casino Account.
- Fitness Equipment Replacement
  - Clarification needed regarding which items require replacement and the associated costs.

#### **8. Grade 9 Graduation**

Grade 9 Graduation will take place on June 11. A DJ has been booked, and students will be selecting their final theme from four options. Grad T-shirts are currently being organized, and additional volunteers are needed to support the event. The graduation budget will be finalized and shared soon.

#### **9. New Business and Open Discussion**

- None.

#### **10. Adjournment**

- The meeting was adjourned at 8:06pm

**Next Meeting Dates:** March 16, April 20, May 25



Tom Baines Parent School Society  
**SCHOOL SOCIETY MEETING  
MINUTES**

**Time:** Monday February 23, 2026, at 7:00pm

**Location:** Tom Baines Learning Commons

---

**Attendance**

In Person: Christa G., Clara T., Jane Y., Jensen A., Karen L., Lindsay K., Margo W., Peggy K., and Scott L.

**1. Call to Order**

The meeting was called to order at 8:07pm

**2. Review and approve the meeting minutes from January 26, 2026**

Call for amendments: none

Motion by Jennifer.

Seconded by Margo.

Approved, none opposed.

**3. Approval of Agenda and Addition of New Business**

Call for amendments: none

Motion by Jennifer.

Seconded by Margo.

Approved, none opposed.

**4. Financial Review**

**Motion to of Change Owner of Paypal from Maureen to Jennifer White**

Call for amendments: none

Motion by Jennifer.

Seconded by Margo.

Approved, none opposed.

**Motion for Approval of Math Contest \$660 from Operations**

Call for amendments: none

Motion by Peggy

Seconded by Margo.

Approved, none opposed.

**Motion for Approval of \$15,000 from purchasing Mac Books from Casino Account**

Call for amendments: none  
Motion by Jennifer.  
Seconded by Margo.  
Approved, none opposed.

### **Treasurer Reports**

#### *Casino Account*

*See Appendix A: Casino Account Summary.*

Balance as of February 20, 2026: **\$100,720.82**

- A deposit of \$89637.25 received from AGCL AP on Feb 17, 2026
- Unallocated funds remaining: **\$93,032.46**

#### *Operations Account*

*See Appendix B: Operations Account Summary.*

Balance as of February 20, 2026: **\$17,710.69**

- One cheque of \$622.39 was issued for staff appreciation Christmas Lunch.
- Unallocated funds remaining: **\$ 12,339.87**

*See Appendix C: Requests for Funding (For Review).*

*See Appendix D: Statement of Cash Flow.*

### **5. New Business and Open Discussion**

- None

### **6. Adjournment**

- The meeting was adjourned at 8:18pm.

**Next Meeting Dates:** March 16, April 20, May 25

## Appendix A: Casino Account Summary.

Opening Balance (Aug 1, 2025)	\$ 19,298.89
Add Deposits	\$ 91,988.20
Less Year to Date Withdrawals	\$(11,252.77)
Less Accounts Payable	\$ -
<b>Account Position</b>	<b>\$100,034.32</b>
Less Approved Budgetted Spend	\$ 22,001.86
<b>Remaining Unallocated Funds</b>	<b>\$78,032.46</b>

CURRENT YEAR PROPOSED CASINO SPENDING				
ITEM	Approved BUDGET (2025-2026)	ACTUAL SPEND YTD	REMAINING	Notes
Science Astrodome Rental	\$ 5,626.18	\$ 2,800.98	\$ 2,825.20	Budget approved at Jan 20, 2025 Meeting; <b>Invoiced on Nov 26, 2025;</b> Nov 24, 2025: Another budget request of \$2800 for April 2026 approved
Art Easels	\$ 360.00	\$ 360.00	\$ -	Budget approved at Jan 20, 2025 Meeting; <b>Invoiced on Nov 26, 2025</b>
EAL Learners Subcriptions	\$ 2,245.00	\$ 2,245.00	\$ -	Budget approved at April 28, 2025 meeting; <b>Invoiced on Nov 26, 2025</b>
Atlas's for Humanities Department	\$ 2,700.00	\$ 1,605.98	\$ 1,094.02	Budget approved at April 28, 2025 meeting; <b>Invoiced on Nov 26, 2025</b>
L.C collection Update	\$ 3,000.00	\$ -	\$ 3,000.00	Budget approved at Nov 24, 2025 meeting
Mac Book Replacement for CTF Explor	\$ 15,000.00	\$ -	\$ 15,000.00	Budget approved at Feb 23, 2026 meeting
Society Insurance	\$ 1,161.00	\$ 1,161.00	\$ -	Budget Approved Sept 15, 2025
Admin/Bank Fees	\$ 125.00	\$ 42.36	\$ 82.64	Postage for CRA financial report and Alberta Society filing
	<b>\$ 30,217.18</b>	<b>\$ 8,215.32</b>	<b>\$ 22,001.86</b>	

## Appendix B: Operations Account Summary.

Opening Balance (August 1,	\$ 16,613.58
Add Year to Date Deposits	\$ 7,616.55
Less Year to Date Withdrawals	\$(6,519.44)
Less Accounts Payable	\$(622.39)
<b>Current Account Position</b>	<b>\$ 17,088.30</b>
Less Approved Budaetted Sp	\$(5,408.43)
<b>Remaining Unallocated</b>	<b>\$ 11,679.87</b>

CURRENT YEAR APPROVED OPERATIONAL BUDGET SPENDING				
ITEM	Approved	ACTUAL	REMAINING	NOTES
Fine Arts (from Musical Fundraising 2020)	\$ 3,117.87	\$ 3,117.87	\$ -	Carry-over from COVID \$3860.81 Approved Oct 17, 2022; 742.74 spend last year; \$3117.87 remains and must be spent prior to July 31, 2025; <b>Nov 2025 - Still not spent, do we wanna remove this?</b> Nov 24, 2025 - All in favour to remove; Dec 10 - received invoice for stackable music chairs and reapproved to spend this budget and reimbursed \$3117.87
Band program	\$ 800.00		\$ 800.00	<b>Donation of \$1280 from parent and request \$800 to be allocated for band program;</b> 11/24/25: Request approved.
Staff Appreciation	\$ 2,500.00	\$ 576.57	\$ 1,923.43	Budget approved at Sept 15, 2025 Meeting; <b>Nov 2025 - approved budget in 2024 was 2700 (do we want to keep that the same for 2025?;</b> 11/24/25 - \$2500 was approved for 2025 1/23/2026 - received invoice of \$212.67 on 1/20/2026 2/6/2026 - Received invoice of 622.39 on 2/6/2026
Together We Thrive - School Bench Initiative	\$2,500	\$ -	\$ 2,500.00	11/24/2025 - Budget approved
nun-I-Tea - Indigenize space	\$2,000	\$ -	\$ 2,000.00	11/24/2025 - Budget approved
Math Contests	\$660	\$ -	\$ 660.00	2/23/2026 - Budget approved
Admin Fees	\$ 300.00	\$ -	\$ 300.00	<b>Nov 2025 - donation platform admin fees (paypal, benevity, etc)</b>
Bank Fees	\$ 50.00	\$ -	\$ 50.00	Budget approved at Oct 21, 2024 Meeting; <b>Nov 2025 - To approve budget in meeting;</b> 11/24/25 - Approved - all in favour
	<b>\$ 11,927.87</b>	<b>\$ 6,519.44</b>	<b>\$ 5,408.43</b>	

## Appendix C: Requests for Funding (For Review)

FOR REVIEW - REQUESTS FOR FUNDING							
Math Contests	Math	\$660	The funding will be used to cover math contests for the school. Our school purchases - The Canadian National Math League contests for grades 6,7 & 8 (\$145) - Pascal (University of Waterloo) for grade 9 (\$190) - Gauss (University of Waterloo) for grades 7 & 8 (\$325)	4/3/2026	2/23/26: Budget approved 2/23/2026	Operations	1/28/2026
Rob Dougherty	Drama	\$ 5000.00	Tom Baines School Musical Production. This money will help to pay for the resources necessary to stage a school drama production including the cost for tech, costumes, props, set pieces, printing poster, tickets and programs. This money will serve to create a foundation that we will seek to build upon going forward to have funds available for future school productions. The money will support students from all grades as part of the production team (acting/tech theatre crew/costume crew/prop and set crew/directing crew). The productions will have an impact on the greater school community culture including all students, staff and families. This investment is far reaching and elevate student learning, wellness and fostering a sense of belonging.	2/27/2026	2/23/26: To email Mr. D for the breakdown of \$5000		2/18/2026
Mr. Dougherty	Complimentary	\$15000.00	Mac Book Replacement for CTF Explorations in Film and School Video, Film and Audio Podcast Productions. As we move further into the 21st century it becomes dynamically clear that students are exposed to and consume massive volumes of video media (we all do). With the purchase of 8 Mac Books we will be able to continue to afford video and audio production hardware to our students where they will learn and develop skills to create advanced video media and sound media that demonstrates their knowledge and understanding of their learning and place in the community and world. The role of film production as a part of learning is becoming more vital and can be seen in Tom Baines CTF courses, Core courses and school community events. With the rapid advancements in video production and AI production it becomes more critical that our	2/27/2026	2/23/26: Budget approved 2/23/2026	Casino	2/18/2026

## Appendix D: Statement of Cash Flow

The Friends of Tom Baines School Society Statement of Cash Flow					February 23, 2026
	Budget	Casino	Operation	Remaining	
<b>Add: Sources of Funds (Receipts)</b>					
Casino Funds		\$ 91,988.20			
Book Fair (in/out)			\$ 2,800.00		
Annual Donation Campaign			\$ 4,816.55		
<b>Total Sources</b>		\$ 91,988.20	\$ 7,616.55		
<b>Less: Uses of Funds (Disbursements)</b>					
Science Astrodome Rental	\$ 5,626.18	\$ 2,800.98		\$ 2,825.20	
Art Easels	\$ 360.00	\$ 360.00		\$ -	
EAL Learners Subscriptions	\$ 2,245.00	\$ 2,245.00		\$ -	
Atlas's for Hummanities Department	\$ 2,700.00	\$ 1,605.98		\$ 1,094.02	
LC Collection Update	\$ 3,000.00	\$ -		\$ 3,000.00	
Mac Book Replacement for CTF Explorations	\$ 15,000.00	\$ -		\$ 15,000.00	
Insurance	\$ 1,161.00	\$ 1,161.00		\$ -	
Casino Account Admin/Bank Fees	\$ 125.00	\$ 42.36		\$ 82.64	
Casino Advisors Fees (in/out)	\$ -	\$ 2,350.95		\$ (2,350.95)	
Stackable Music Chairs	\$ 3,117.87		\$ 3,117.87	\$ -	
Staff Appreciation	\$ 2,500.00		\$ 576.57	\$ 1,923.43	
Together We Thrive - School Bench Initiative	\$ 2,500.00		\$ -	\$ 2,500.00	
Commun-I-Tea - Indigenize space	\$ 2,000.00		\$ -	\$ 2,000.00	
Math Contests	\$ 660.00		\$ -	\$ 660.00	
Book Fair (in/out)			\$ 2,825.00		
Ops Acct Admin Fees	\$ 300.00		\$ -	\$ 300.00	
Ops Acct Bank Fees	\$ 50.00		\$ -	\$ 50.00	
<b>Total Uses</b>		\$ 10,566.27	\$ 6,519.44		
<b>Net Income</b>		\$ 81,421.93	\$ 1,097.11		
<b>Opening Balance Bank Statement August 1, 2025</b>		\$ 19,298.89	\$ 16,613.58		
Add Net Income		\$ 81,421.93	\$ 1,097.11		
Add back A/P		\$ -	\$ 622.39		
Closing Balance Calculation		\$ 100,720.82	\$ 18,333.08		
<b>Bank Statement Account Balance - Feb 23, 2026</b>		\$ 100,720.82	\$ 17,710.69		